



FREEDOM POLICY: VOLUNTEER ROLES

We ask parents to fill the following positions in the given order.

Team Manager

- register for tournaments.
- manage TeamSnap account for team.
- send out all communications for team including game schedules, etc.
- collect and maintain player proof of age documents and liability forms, and provide copies to the organization.
- provide news and updates on the team to the organization.
- promote the organization or team successes in media, social media, etc.
- will also be responsible for all duties of any team volunteer positions that go unfilled.
- Position reports to the board Chairperson.

Treasurer

- responsible for all team accounting including collecting and depositing of team dues and fundraising money, paying team bills, recording of transactions against the team budget.
- organizes and maintains a bank account and financial records for the team for all monetary transactions.
- Position reports to the board Treasurer.

Fundraising Coordinator

- coordinate all team fundraising activities.
- track individual fundraising contributions and communicate to treasurer.
- participate on organizational fundraising committee, etc.
- Position reports to the board Fundraising Director.

Volunteer Coordinator

- coordinate team volunteer slots for Freedom tournaments, fundraising events, etc.
- Position reports to the chairperson of the specific event.

Uniform Coordinator

- collect uniform order information for team, including game uniforms, practice jerseys and coach polos, and place order with Freedom uniform coordinator.
- work with team treasurer to track uniform payments by individual families.
- pick completed uniform orders up from organizational uniform coordinator and distribute uniforms to players.
- Position reports to the board Chairperson.

Social Coordinator

- organize team meetings, social events and team parties.
- secure hotel accommodations for out-of-town tournaments, etc.
- coordinate team involvement in team or organizational level service events.
- serve as a liaison to the organization to help plan organizational-level social events.



Loudoun Freedom

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Photographer/Videographer

- take photographs and/or video footage of team games and events and make available to team families and/or Freedom organization on TeamSnap.

Organizational Level:

- Positions available on the following organization-wide committees:

Tournament Committee

- coordinators for concessions, volunteers, etc. for the Freedom "Fight Like a Girl" tournament in October or the Freedom Challenge in April.
- assist with the organization and running of the Freedom Fall League.

Fundraising Committee

- assist with planning and organizing Freedom-wide fund-raising programs and efforts
- manage specific fundraising programs.

College Showcase Committee

- assist with the Freedom's college exposure event.
- assist with developing the college recruiting program.